



VOCTIONAL TRAINING INSTITUTE KHUSHAB

Govt. of the Punjab

TENDER NOTICE For Repair & Maintenance Building

Vocational Training Institute Khushab is working under administrative control of Punjab Vocational Training Council (PVTTC), which is an autonomous corporate body established under Punjab Government through PVTTC Act 1998. Punjab Vocational Training Council (PVTTC) is striving for poverty alleviation by imparting demand driven skill training to deserving trainees at their door steps, by involving private sector to enhance employability.

The tenders through **E-Pak Acquisition and Disposal System (EPADS) of PPRA** (Technical+ Financial) are invited under PPRA Rules 2014 (amended till to date) for Vocational Training Institute Khushab from reputed firms registered with Sales Tax Department and with valid NTN.

Sr. No.	Description	Estimated Cost	Bid Security	Bids Opening Date & Time
01	Repair & Maintenance of Building	Rs.950,000/-	Rs. 19,000/-	May 05, 2026 11:30 AM

Interested and eligible contractors / firms may submit their bids on E-Pak Acquisition and Disposal System (EPADS) of Public Procurement Regulatory Authority (PPRA), and single stage Two envelopes procedure under the PPRA Rules, 2004. Bidding documents containing detail terms and conditions, can be downloaded from <http://eprocure.gov.pk> and Punjab Vocational Training Council (PVTTC) website www.pvtc.gop.pk free of cost

- The last date for submission of tender documents is **May 05, 2026** till **11:00 AM**.
- The tender will be opened on the same day as mentioned above at **11:30 AM** at Principal Office in the presence of bidders or their representatives.

Conditions:

1. Call deposit in the favor of "Principal Vocational Training Institute Khushab" @2% of the tender amount for the total items, must be attached with Technical Bid.
2. Bids received after the due date/ time will not be considered.
3. Attested copies of Income Tax, Sales Tax certificates and PNTN (PRA registered)/ documents should be furnished by the firm along with Technical Bid.
4. As per Govt. Rules Income Tax, GST, PRA Tax and any other Govt. Taxes (if applicable) will be the responsibility of Firm.

Contact at:
Principal, Vocational Training Institute Khushab
Near Mobilink Tower, Mohala Tajpura, Khushab
Ph. 0454-713577



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TENDER DOCUMENTS

Repair & Maintenance Building

(Technical Bid)

Signature & Stamp of bidder



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Mandatory Requirement

Copies of following documents to be attached for validation of bids:

SR. #	DETAIL	DETAIL YES / NO
1	2% Bid Security of Estimated Price. The bid security must be submitted to Tender Opening Committee before tender opening date & time, otherwise bidder will be declared as disqualified.	
2	Signed Certificate of registration with Pakistan Engineering Council in relevant category renewal certificate of firm up till 30.06.2026	
3	List of completed Work Orders.	
4	Company profile engineering and managerial capability.	
4	An affidavit on stamp paper of Rs.100/- or above submitting following clauses: • That neither the firm/individual has been blacklisted by VTI Khushab on any grounds whatsoever or is being proceeded against or is involved in litigation. This certificate shall remain operative till the finalization of the M&R (Repair) Work. • The photocopies of all the attached documents are genuine and correct to the best of my knowledge. Any documents found fake during any stage of execution of M&R work will lead to cancellation of my tender document along with proceeding as per PPRA rules.	
6	National Tax Number Certificate (NTN). Firm should be active Income Tax/Sales Tax, Taxpayer (FBR) registration, otherwise bidder will be declared as disqualified.	
7	Registration with Punjab Revenue Authority (PNTN Certificate).	

TERMS & CONDITIONS

1. General:

- 1.1 Any offer not received as per terms & conditions of the tender enquiry is liable to be ignored and also no offer shall be considered if:

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- ☐ Received without bid security.
 - ☐ It is received after the time and date fixed for its receipt
 - ☐ Not signed & stamped by authorized person on each page of tender documents
 - ☐ The offer is ambiguous
 - ☐ The offer received without e-procurement system (e-PADS) of PPRA Punjab,
 - ☐ The offer is from a black listed firm/contractor by VTI Khushab.
 - ☐ Offer received with shorter validity than required
 - ☐ The offer is for store not conforming to specifications indicated in the tender enquiry.
 - ☐ Offered rate is received other than original tender documents
 - ☐ Any conditional offer
 - ☐ Not meeting technical evaluation criteria as mentioned at clause 14 of tender documents
- 1.2 Offered rates (in Pak Rupees) will remain valid for a period of 90 days after bid opening. No change in price will be made in case of Pak rupees depreciation against US\$ or any other currency.
- 1.3 The offer should indicate particulars of tender; the opening must be at e-Pak Acquisition & Disposal System (e-PADS).
- 1.4 The bid security shall be forfeited if:
- a. The purchase order issued via (e-PADS) system after signing the contract with in three days.
 - b. The offer is withdrawn, amended or revised.
 - c. If work not done satisfactorily.
- 1.5 The bidder should indicate their National Income Tax No. / Sales Tax No/PNTN No. and circle of Income Tax Department.
- 1.6 The bidder shall enclose catalogues, leaflets etc.,
- 1.7 The contractor will be responsible for the free replacement/work of any item if the same is found to be substandard and or at variance with the specifications given in the Work order within one week at site. Items offered of specifications superior to the one specified in the tender enquiry may be accepted subject to the approval of competent authority.
- 1.8 Construction material should be brand new and in original manufacturers packing.
- 1.9 Offered rates will be on basis of free delivery and shall include all applicable taxes.
- 1.10 All tenders can be cancelled by the competent authority before acceptance of the bid (s) as per PPRA Rules 2014, Clause 35.

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1.11 Work order(s) will be issued by the VTI after signing of the agreement with bidder by the VTI.

2. **Eligible Bidder (Eligibility & Experience)**

This Invitation for Bids is open to all bidders meeting the following requirements:

- 2.1 All registered contractor/firm at e-PADS
- 2.2 Registered with Pakistan Engineering Council in relevant category. The registration of the contractor/firm must be active in CFY 2025-26.
- 2.3 Registered National Tax Number Certificate (NTN) and PNTN. Firm should be active tax payer.

3. **One Bid per Bidder:**

Each Bidder is allowed to submit only one bid for execution of a work, either individually or as a partner/firm etc. In case a Bidder submits more than one bid his/its all bids shall be rejected.

4. **Cost of Bidding:**

The Bidder shall bear all costs associated with the preparation and submission of its bid, and the Procuring Agency will in no case be responsible or liable for those costs, regardless of the conduct or outcome of the bidding process.

5. **Completion Period:**

Completion period is 15 days after signing of the agreement.

6. **Extension of Work period:**

In special circumstances, request for extension of work period may be considered by the approving authority on the written request of the firm before the target date of work.

7. **Cancellation / Penalty of Delay:**

- 7.1 If the acceptance of the order(s) issued during the validity period of the tender is not acceptable by the bidder, the bid security will be forfeited.
- 7.2 In case the offer is withdrawn, amended or revised during the validity period of the tender, the bid security shall be forfeited.

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7.3 In case bidder fails to execute the contract / order(s) in accordance with the terms & conditions laid down in the contract, the bank guarantee will be encashed and the store will be work at his risk and cost.

8 **Payment to the Contractors:**

8.1 Payment will be made through crossed cheque to the supplier against invoice after 100% completion of work, commissioning & satisfactory performance against the work order from Vocational Training Institute, Khushab within 30 days after issuance of satisfactory report by the concerned VTI.

8.2 Payment against partial work will not be made in any case.

9. **Bid Security:**

- a. Bid security @ 2% of the estimated price will have to be deposited along with tender. It should be in the form of Pay Order / Demand Draft in favor of Principal Vocational Training Institute, Khushab.
- b. Bid security of successful bidder shall be refunded on successful completion of supply/work or submission of required bank guarantee in shape of performance bond or CDR. Whereas bid security of unsuccessful bidders will be refunded on the approval of tender by Competent Authority.

10. **Inspection**

The work will be inspected by the VTI Khushab through an authorized personnel and will reject the work, if not found according to the given specification / quality.

11. **Deduction of Taxes:**

Any taxes (if applicable) will be deducted while making payment as per Government instructions/ notifications.

12. **Payment of sales & other taxes, duties, levies:**

Work shall be made from the firms registered with income /sales/PRA tax. Sales and other such taxes, import duty, surcharge and other will be liability of the supplier. Vender will get the shipment cleared from customs at his risk and cost, Certificate / letter for exemption of GST and WHT can be provided to VTI/PVTC if issued by the Government.

13. **Performance Bond:**

Six months' performance bond (Work, service, parts & labor) in the shape of schedule bank guarantee or CDR to the satisfaction of VTI Khushab equivalent to 5% of the total work order(s) amount will have to be furnished at the time of completion against work order(s). Guarantee(s) /CDR will be returned after successful completion of the warranty period.

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14. Termination of Contract:

Competent Authority may terminate contract for convenience assigning reasons to the contractor in writing with compensation of work to the contractor.

15. Dispute Resolution:

In case of any dispute before or after the execution of contract, matter will be resolved as per PPRA Rules 2014' Clause 48 & 49

The dispute arising after the contract shall be resolved in the following manner/mechanics

- i. The arbitrator will be appointed by the competent authority.
- ii. The contractor shall provide his grievances in writing within 15 days after the dispute.
- iii. The arbitrator shall decide the matter after hearing both parties within 30 days after receiving the written complaints from the contractors.
- iv. The decision of the arbitrator shall be final and binding for both the parties.

16. Information about firm:

The firms shall supply information along with tender about the following:

- a. All registered contractor/firm at e-PADS
- a. Company profile mentioning at least five years + construction experience.
- b. Copy of NTN and GST certificate.
- c. All Contractors will certify in writing they are registered with Pakistan Engineering Council (PEC) and will submit a copy of their registration (Field Related Category only). Contractor not registered with PEC are ineligible to apply.

17. Technical Evaluation Criteria

- a. National Tax Number Certificate (NTN). Firm should be active Income Tax/Sales Tax, Taxpayer (FBR) and PRA registration, otherwise bidder will be declared as disqualified.
- b. That neither the firm/individual has been blacklisted by VTI Khushab.

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- c. The bidder must have at least one (01) year experience. Documentary evidence to prove one-year experience will be provided.

Note: Above mentioned Technical criteria documents must be attached with technical proposal, failing which in any above mentioned technical requirements will lead towards disqualification of bid.

18. Submission of Bids:

Each bidder shall submit the duly signed and stamped bid:

- Through online web portal <https://punjab.eprocure.gov.pk> of PPRA, Punjab, e-PADS,
- The bidder shall be allowed to alter/ modify his e-bid or proposal before the closing date of submission.
- The bidder shall complete and authenticate his e-bid or proposal and submit it within time.
- Sealed hard copy of application along with original Bid Security and requisite document, clearly mentioning the name and address of the bidder on the envelope must be delivered by hand or through registered mail as per deadline of application at the address given.

19. Bid / Tender opening procedure

- The bid shall comprise a single Stage two envelopes procedure. Each envelope shall contain separately the financial proposal and the technical proposal;
- The Procuring Agency (Procurement / Evaluation Committee) will Check/examine the required documents submitted by the bidders.
- The Package shall be marked as “FINANCIAL PROPOSAL” and “TECHNICAL PROPOSAL” in bold and legible letters;
- Initially on EPAD System, only the “TECHNICAL PROPOSAL” shall be opened;
- The “FINANCIAL PROPOSAL” shall be retained in the custody of the procuring agency without being opened;
- The technical proposal shall be evaluated in a manner prescribed in advance as mentioned in the tender documents, without reference to the price and any proposal may be rejected which does not confirm to the specified requirements / specifications;
- During the technical evaluation no amendments in the technical proposal shall be permitted;

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- g. The financial proposals of bids meeting the technical specifications after technical evaluation shall be opened publicly at a time date and venue announced as EPAD System and communicated to the bidders in advance. The financial bids of unsuccessful bidders will be returned unopened after technical evaluation.
20. **AWARD OF CONTRACT**
- 20.1 The Procuring Agency shall upload the letter of acceptance or purchase/work order on e- PADS to the successful Bidder whose bid has been determined to be substantially responsive in accordance with the evaluation criteria and has been determined to be the lowest evaluated bid as defined in PPRA Rules 2014.
- 20.2 In case if more than one Bidder quotes the same cost / equal (lowest bid) the Procuring Agency may ask only to those lowest Bidders at once to submit their financial bids again.
- 20.3 The procuring agency and the successful bidder shall sign the contract; the signed copy of the contract shall also be uploaded on e-PADS.
21. **Grievance Redressal Committee:**
- 21.1 A committee has been constituted comprising of odd number of persons, with proper powers and authorizations, to address the complaints of the bidders that may occur prior to the entry into force of the procurement contract. Bidding document for execution of M&R (Repair) Works.
- 21.2 The bidder shall file a grievance before a Grievance Redressal Committee through e PADS and a hard copy of the same to the Grievance Redressal Committee in accordance with the Rule 67 of PPRA-2014.
- 21.3 The committee shall investigate and decide upon the complaint within fifteen (15) days of the receipt of the complaint.
- 21.4 The Procuring agency shall inform the decision on the grievance to the bidder on the e-PADS or in the form of letter, as the case may be.

22. Date of Submission / opening:

Tender form can be obtained immediately after publication of this add and

Receipt of tenders : May 05, 2026 till 11:00 AM

Opening of tenders : May 05, 2026 till 11:30AM

**At Vocational Training Institute,
Near Mobilink Tower, Mohala Tajpura, Khushab
Ph. 0454-713577**

Signature & Stamp of bidder



VOCTIONAL TRAINING INSTITUTE KHUSHAB

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TECHNICAL BID FOR REPAIR & MAINTENANCE BUILDING

Items	Specifications	Quantity	Agreed / Not Agreed
Repair & Maintenance Building- Khushab Campus	Marbal Flooring Embroidery Trade and Admin Office: Embroidery Trade Room size including skirting 6 inch walls total Size 19 x 33 = 627 and Admin Office Size 21x15= 315 with material Sunny Gray Marble A Grade , Cements sand, Filling material Polishing, Labour Charges Necessary repair (Removing old material, must be done before this work is compulsory.	1	
	Boundary Wall Repair: 1) 220 x 8= 1760 sqf Boundary wall plaster repair , with cement and sand 2) Miner plaster repair of front of building with cement and sand. Necessary repair (Removing old Material) must be done before this work is compulsory.	1	
	Windows Glasses/Panes: The glass panels and window frames in multiple rooms of the building are damaged and require repair and replacement. Several window panes in the Electrical Lab, Store (Old Electrical Room), Computer Boys Lab, Computer Girls Lab, Principal Office, and Admin Office are found to be broken or cracked. The total affected window area is approximately 27 square feet. The repair work includes removing the broken glass panels, cleaning and preparing the existing window frames, and installing new glass panes of appropriate size and thickness. All fittings, such as glazing clips, rubber beading, and putty, will be replaced as needed to ensure proper sealing and a neat finish. Necessary repair (Removing old Material) must be done before this work is compulsory.	1	

Signature & Stamp of bidder



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White Wash Main Campus & Noshehra Campus	White wash and door paint-Khushab Campus: The whitewash work at the VTI building will include scraping and cleaning all existing wall surfaces to remove dust, dirt, and loose material. Any cracks or damaged plaster will be properly filled and repaired to ensure a smooth surface. After preparation, two coats of whitewash or lime wash will be applied to all internal and external walls, providing a clean and uniform finish across the entire building. 1) Boundary walls 2) Outside of Building, Corridor, 2 Bath 5 rooms, lobby, Veranda, Door paint. Necessary repair (Removing old white wash, touching) must be done before white wash is compulsory.	1	
	White Wash- Noshehra Campus: The whitewash work at the SVTI Noshehra building will include scraping and cleaning all existing wall surfaces to remove dust, dirt, and loose material. Any cracks or damaged plaster will be properly filled and repaired to ensure a smooth surface. After preparation, two coats of whitewash or lime wash will be applied to all internal and external walls, providing a clean and uniform finish across the entire building.. Necessary repair (Removing old white wash, touching) must be done before white wash is compulsory.	1	
Repair & Maintenance Building- Noshehra Campus	Washroom /Sewerage System-Noshehra Campus: The washroom and sewerage system requires maintenance and repair work. The existing drainage system is blocked and needs to be thoroughly cleaned to restore proper flow. The washroom basins are damaged or outdated and must be replaced with new installations to ensure proper functionality and hygiene. All drainage blockages should be completely removed. This work will improve the efficiency of the sewerage system and the overall	1	

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Repair & Maintenance Building- Noshehra Campus	condition of the washroom facilities. Necessary repair (Removing old Material) must be done before this work is compulsory.		
	Building Foundation Repair Female Section Back side of the Beautician & Dress Making Labs-Noshehra Campus: The building foundation at the female section, located at the back side of the Beautician and Dress Making Labs, requires structural repair work. Proper waterproofing and backfilling will be carried out to prevent future seepage or structural deterioration. The repair work will restore the foundation's strength and ensure long-term safety and durability of the building structure. Necessary repair (Removing old Material) must be done before this work is compulsory.	1	
	Windows Glasses/Panes-Noshehra Campus: The glass panels and window frames in multiple rooms of the building are damaged and require repair and replacement. Several window panes in the Electrical Lab, Store (Old Electrical Room), Computer Boys Lab, Computer Girls Lab, Principal Office, and Admin Office are found to be broken or cracked. The total affected window area is approximately 27 square feet. The repair work includes removing the broken glass panels, cleaning and preparing the existing window frames, and installing new glass panes of appropriate size and thickness. All fittings, such as glazing clips, rubber beading, and putty, will be replaced as needed to ensure proper sealing and a neat finish. Necessary repair (Removing old Material) must be done before this work is compulsory.	1	

Signature & Stamp of bidder



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Name & Postal Address of Firm:

Signature_____

Name: _____

Designation: _____

Cell No. _____

Tel. No. _____

GST No. _____

NTN: _____

Email. _____

Stamp: _____

Signature & Stamp of bidder



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Govt. of the Punjab

**TENDER
DOCUMENTS**

***Repair &
Maintenance
Building
(Financial Bid)***

Signature & Stamp of bidder



VOCATIONAL TRAINING INSTITUTE, QUAIDABAD
Government of the Punjab

FINANCIAL BID FOR REPAIR & MAINTENANCE BUILDING

Items	Specifications	Quantity	Rate With All Taxes
Repair & Maintenance Building- Khushab Campus	Marble Flooring Embroidery Trade and Admin Office: Embroidery Trade Room size including skirting 6 inch walls total Size 19 x 33 = 627 and Admin Office Size 21x15= 315 with material Sunny Gray Marble A Grade , Cements sand, Filling material Polishing, Labour Charges Necessary repair (Removing old material, must be done before this work is compulsory.	1	
	Boundary Wall Repair: 1) 220 x 8= 1760 sqf Boundary wall plaster repair , with cement and sand 2) Miner plaster repair of front of building with cement and sand. Necessary repair (Removing old Material) must be done before this work is compulsory.	1	
	Windows Glasses/Panes: The glass panels and window frames in multiple rooms of the building are damaged and require repair and replacement. Several window panes in the Electrical Lab, Store (Old Electrical Room), Computer Boys Lab, Computer Girls Lab, Principal Office, and Admin Office are found to be broken or cracked. The total affected window area is approximately 27 square feet. The repair work includes removing the broken glass panels, cleaning and preparing the existing window frames, and installing new glass panes of appropriate size and thickness. All fittings, such as glazing clips, rubber beading, and putty, will be replaced as needed to ensure proper sealing and a neat finish. Necessary repair (Removing old Material) must be done before this work is compulsory.	1	

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White Wash Main Campus & Noshehra Campus	White Wash and door paint- Khushab Campus: The whitewash work at the VTI building will include scraping and cleaning all existing wall surfaces to remove dust, dirt, and loose material. Any cracks or damaged plaster will be properly filled and repaired to ensure a smooth surface. After preparation, two coats of whitewash or lime wash will be applied to all internal and external walls, providing a clean and uniform finish across the entire building. 1) Boundary walls 2) Outside of Building, Corridor, 2 Bath 5 rooms, lobby, Veranda, Door paint. Necessary repair (Removing old white wash, touching) must be done before white wash is compulsory.	1	
	White Wash- Noshehra Campus: The whitewash work at the SVTI Noshehra building will include scraping and cleaning all existing wall surfaces to remove dust, dirt, and loose material. Any cracks or damaged plaster will be properly filled and repaired to ensure a smooth surface. After preparation, two coats of whitewash or lime wash will be applied to all internal and external walls, providing a clean and uniform finish across the entire building.. Necessary repair (Removing old white wash, touching) must be done before white wash is compulsory.	1	
Repair & Maintenance Building- Noshehra Campus	Washroom /Sewerage System-Noshehra Campus: The washroom and sewerage system requires maintenance and repair work. The existing drainage system is blocked and needs to be thoroughly cleaned to restore proper flow. The washroom basins are damaged or outdated and must be replaced with new installations to ensure proper functionality and hygiene. All drainage blockages should be completely removed. This work will improve the efficiency of the sewerage system and the overall condition of the washroom facilities. Necessary repair (Removing old Material) must	1	

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Repair & Maintenance Building-Noshehra Campus	be done before this work is compulsory.		
	Building Foundation Repair Female Section Back side of the Beautician & Dress Making Labs-Noshehra Campus: The building foundation at the female section, located at the back side of the Beautician and Dress Making Labs, requires structural repair work. Proper waterproofing and backfilling will be carried out to prevent future seepage or structural deterioration. The repair work will restore the foundation's strength and ensure long-term safety and durability of the building structure. Necessary repair (Removing old Material) must be done before this work is compulsory.	1	
	Windows Glasses/Panes-Noshehra Campus: The glass panels and window frames in multiple rooms of the building are damaged and require repair and replacement. Several window panes in the Electrical Lab, Store (Old Electrical Room), Computer Boys Lab, Computer Girls Lab, Principal Office, and Admin Office are found to be broken or cracked. The total affected window area is approximately 27 square feet. The repair work includes removing the broken glass panels, cleaning and preparing the existing window frames, and installing new glass panes of appropriate size and thickness. All fittings, such as glazing clips, rubber beading, and putty, will be replaced as needed to ensure proper sealing and a neat finish. Necessary repair (Removing old Material) must be done before this work is compulsory.	1	

Signature & Stamp of bidder



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Name & Postal Address of Firm:

Signature_____

Name: _____

Designation: _____

Cell No. _____

Tel. No. _____

GST No. _____

NTN: _____

Email. _____

Stamp: _____

Signature & Stamp of bidder